

CENTER FOR EXCELLENCE IN THE ARTS AND HUMANITIES
RESEARCH GRANTS – FALL 2018 CALL FOR PROPOSALS

Proposal Application

Applicant's Name:

Department:

Academic Title/Rank:

Departmental Address:

Phone:

E-mail:

Project Title:

Award Distribution Requested (*check only one*):

Summer Support (for tenure-track Assistant Professors)

Course Release Support

Grant Account (requests between \$2,000 and \$6,000 will be considered)

I am requesting \$ _____ from CEAH

Project Summary

Summarize the proposed project in no more than 250 words. This summary or abstract should not be written as an introduction to the proposal itself, which formally begins with Section A below. Rather, it should be a self-contained description of the activity that would result if the proposal were funded.

This summary should be written in the third person, be informative to other persons working in the same or related fields yet, insofar as possible, understandable to a “technically literate” lay reader. If this project is funded, this project summary will be used to inform the campus community and public about the award.

Project Summary:

SECTION A. Project Description (1,000 words maximum)

This section should address the following:

- *To the extent possible, reserve description of the methods and work plan for Section B, and details of the expected results and dissemination for Section C.*
- Describe the basic ideas, problems, or questions examined by the research or creative activity.
- Describe the objectives and significance of the project, including its value to other scholars, practitioners, and general audiences in the arts and the humanities.
- Describe how the project will complement, challenge, or expand relevant studies in the field.

Project Description:

SECTION B. Methods and Work Plan (1,000 words maximum)

- Describe what will be accomplished during the award period, including the methods to be employed in the project, where the study will be conducted, and what research materials and services will be used.
- If relevant, specify the arrangements for access to archives, collections, or institutions that contain the necessary resources
- Provide a timeline for completion of the project.

Methods and Work Plan:

SECTION C. Intended Results and Dissemination (500 words maximum)

- Describe the expected results of the project and its intended audience.
- Explain how the results will be disseminated with some explanation for why these means are appropriate for the subject matter, the audience, and the discipline.
- If applicable, acknowledge plans to seek external funding for future stages of the work and identify the possible sources of such funding.
- Describe the relation of the project to your own long-term career goals. If the area of inquiry is for you a new disciplinary direction, as demonstrated by the applicant's CV, the reasons for working in it.

Intended Results and Dissemination:

SECTION D. Career Significance (100 words maximum)

- Explain the significance of this project with respect to advancement in your discipline and progress in promotion and tenure.
- If applicable, provide the reasons for changing your area of enquiry to a new discipline.

Career Significance:

SECTION E. Bibliography—Not to Exceed One Single-Spaced Page

The bibliography should consist of primary and secondary sources that relate directly to the project. Include works that pertain to both the project’s substance and its theoretical or methodological approaches.

Bibliography:

SECTION F. Budget and Budget justification (complete only if requesting a Grant Account)

Budgets for research-specific expenses such as equipment, hourly assistance, supplies and travel must be in the range of \$2,000 - \$6,000. All ISU purchasing rules and restrictions apply. Receipts will be required for all items to be processed as reimbursements. Applicants may contact CEAH for guidance on allowable expenses within a reasonable period prior to submitting this application.

Budget: Provide an itemized budget in support of your project using the chart below as a template.

CEAH Research Grant				
Itemized Expenses for a Grant Account Award				
Name of Applicant:				
Item Description	Estimated Item Cost	Contribution from other sources, if applicable	Funds Requested from CEAH	Total Item Expense
TOTALS				

Justification: For each item listed above, include a complete description of the item and the source or method used to obtain the estimated cost. Do not use this section to defend the project-based rationale for the planned purchase, as this information should already have appeared in SECTION B.

Justification:

SECTION G. Curriculum Vitae—Not to Exceed Two Single-Spaced Pages

Include a curriculum vitae that focuses on your academic qualifications and your research or creative activity *during the last five years.*

SECTION H. Acknowledgment of Previous CEAH Support

Include the information requested below for each award you have received from the CEAH in the past ten years. If you have not previously received CEAH support, please indicate this with “Not Applicable” in this section. Repeat the following form as necessary:

Date of the award:
Project title:
Summary of Outcome: