

## THE CENTER FOR EXCELLENCE IN THE ARTS AND HUMANITIES

### RESEARCH GRANTS

#### Spring 2019 CALL FOR PROPOSALS

##### **Program Description**

The CEAH provides grants for research and creative activity that will make a significant contribution to the scholarly development and academic career progression of faculty in the arts, design, and humanities disciplines. Projects should employ predominantly artistic or humanistic approaches and have outcomes clearly falling within the arts and humanities disciplines. Funds will be awarded to individual tenured and tenure-track faculty for projects completed within one fiscal year, with publishable outcomes expected after a period normative for the discipline. Preference will be given to projects that initiate new areas of research or launch new phases of ongoing research for individual faculty. Funds may not be used to complete a project previously funded by CEAH.

##### **Eligibility**

Applicants must be tenured or tenure-track faculty in the College of Design or College of Liberal Arts and Sciences, with a home department in the arts and humanities disciplines. Preference will be given to applicants who have not received funding from a CEAH Research Grant during the past two years (the most recent award letter being Fall 2016). Applicants may have been funded by another type of CEAH grant during this period. Applicants may not apply for more than one Research Grant in a given cycle but may apply for other categories of CEAH grants.

##### **Forms of Award**

Funds for Research Grants will be disbursed in one of three forms, each carrying with it different eligibility requirements and a maximum allowable award. Proposals may not request a combination of awards or divide budgets among these types of support.

##### Summer Research Support for Assistant Professors (June or July 2019)

Awards of \$5,000 are provided for the purpose of devoting time to research during one summer month outside the academic year, replacing other commitments such as teaching summer courses. Awards will be processed by the faculty member's home department, are subject to ISU payroll rules and regulations. Applicants are advised that net payment will be less than the total award. Summer support may not be used to augment other salaried commitments during the same period (teaching, administrative, or salary provided by external research funding). Applicants must have the rank of Assistant Professor at the time of application. A letter from the departmental executive officer must be included with the proposal, confirming that disbursement of the award will not coincide with other salaried commitments for the same period. Please contact the CEAH as necessary for clarification regarding eligibility.

##### Course Release support (Fall 2019 or Spring 2020 releases)

Awards will be negotiated with the applicant's college for use toward a course release. Applicants must include with their application a letter of support from their departmental executive officer confirming the potential for the department to arrange for the course release and to supplement the expected \$6,000 contribution from the CEAH as required.

##### Grant account (funds available at the time of the award through FY20)

Awards in the range of \$2,000 - \$6,000 may be used for allowable and germane research expenses such as hourly research assistance, equipment, and research-related travel. Requests for grant accounts must be accompanied by a budget and budget justification that detail expenses. A budget template is provided with the application form. Grant account award recipients will be issued an account number and receipts for reimbursement will be processed in the applicant's department. All projects are expected to be completed, including the processing of reimbursable expenses, within 18 months following the award.

### **Types of Research and Creative Scholarship Funded**

The CEAH Research Grants fund scholarly humanistic inquiry and creative artistic productivity, including research in the design and social sciences disciplines that have artistic or humanistic content and employ artistic or humanistic methods (often defined as using primarily historical and interpretive rather than quantitative methodology).

The CEAH Research Grants do not fund curriculum development, preparation or revision of textbooks, development of teaching methods/theories, educational or technical impact assessments, or empirical design or social science research that is not part of a larger project in the arts and humanities.

Applicants are encouraged to contact the CEAH for guidance prior to submitting proposals involving methods and outcomes that may fall outside the traditional scope of arts and humanities disciplines.

### **Application Guidelines**

Applications not written to specification will be returned without review.

- Proposals must be written using the provided application template, maintaining the fonts, font size, margins, and stated word limits.
- The proposal should not assume specialized knowledge and should be free of technical or discipline-specific jargon.
- Applications should not include supplementary text or media. While proposals may refer to additional sources of information and examples of work, evaluation of the proposal must not require a reviewer to access sources outside the proposal itself.

### **Submission:**

**The materials should be submitted in a single PDF document using the PI last name in the file name. Submit the PDF electronically using to the link below.** The CEAH will not accept submissions by email, paper copies, or file formats other than PDF documents. Departmental endorsements may be included with the proposal or uploaded as additional PDF documents as part of the same submission. Do not make multiple submissions.

Questions regarding the submission process should be directed to Sue Shipitalo: [sueship@iastate.edu](mailto:sueship@iastate.edu)

[SUBMIT HERE](#)

**Deadline:** Applications are due by **5:00 pm, February 7, 2019.**

### **Award Notification:**

The CEAH Office will notify applicants of the decision by April 1, 2019.

### **Post-Award Review**

A report in PDF format not to exceed two pages must be submitted to [ceah\\_grants@iastate.edu](mailto:ceah_grants@iastate.edu) no later than two months following completion of the project. The report will describe the results of the project and reflect on the outcomes in relation to the grantee's long-term goals. This report will be reviewed by the director of the CEAH, associate vice president for research, associate deans for research in the colleges of LAS and Design, and the grantee's department chair. The Deans and/or the VPR Office may periodically request a brief follow-up report on longer-term projects of which the funded research may be a part, in particular to learn of further publications. The CEAH requires that CEAH be credited as a funder of the project in all promotions and publications, print and otherwise – this includes but is not limited to ISU department and/or college-level media.

#### Review Criteria for Research Grants:

- The **Intellectual Significance** of the project: how the project complements, challenges, or expands relevant studies in the arts and humanities; and what makes the project distinctive.
- The significance of the grant for advancement of the applicant's **Promotion and Tenure**. If tenured, how the proposed work benefits the applicant's continuing career trajectory.
- The **Quality of the Proposal**: its organization, its clarity of conception, and its narrative development. The proposal conveys clearly to a non-specialist audience the ideas, objectives, methods, and value to scholarship in that arts and humanities. The proposal provides an overview of the project, and where part in a larger study identifies what the applicant will undertake during the grant period. The budget is itemized and reasonable in relation to the anticipated results.
- The proposal is for a **New Project** and not previously funded by CEAH, or is demonstrated to be a *significant new phase* of work for a project previously funded by CEAH.
- The applicant's **Qualifications** to conduct the research or creative activity: where work is in a new area for the applicant, the reason is clear and considered in the context of the applicant's professional development, including promotion and tenure.
- The **Intended Outcomes** of the project are clear, sufficient, and feasible. The proposal details plans for the completion of the project, including potential publishers or performance/ exhibition sites. Where applicable, the proposal outlines plans to seek external funding for future stages of the work and identifies potential sources of such funding.
- The **Budget and Budget Justification** is appropriate to the proposed research. The budget justification corresponds to the expenses listed in the budget table and includes sources for the estimated costs.